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|  | Company Registration Number: 8451172    Company Address**:** Hewitt House  Winstanley Rd  Orrell  WN5 7XA |

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| **TRAINING COURSE BOOKING FORM** |

**Please complete this booking form in full and return to** [**technicalinnovationservis@gmail.com**](mailto:technicalinnovationservis@gmail.com) **or alternatively Hewitt House, Winstanley Rd, Orrell, WN5 7XA**

**1. Course Details**

Please give details (below) of the course(s) that you would like to book.

|  |  |  |  |
| --- | --- | --- | --- |
| ***Course*** | ***Venue*** | ***Date*** | ***Course Cost*** |
|  |  |  |  |

**2. Candidate Details**

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| --- | --- | --- |
| ***Name*** | ***Email*** | ***Telephone*** |
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**3. Organisation to Invoice**

|  |  |  |
| --- | --- | --- |
| ***Name*** | ***Invoice Address Details*** | ***Purchase Order*** |
|  |  |  |

**4. Booking Conditions**

* You may substitute one candidate for another at no charge
* For bookings 50% of the full amount will be charged for cancellations within 7 days of the training date.
* All cancellations must be confirmed in writing